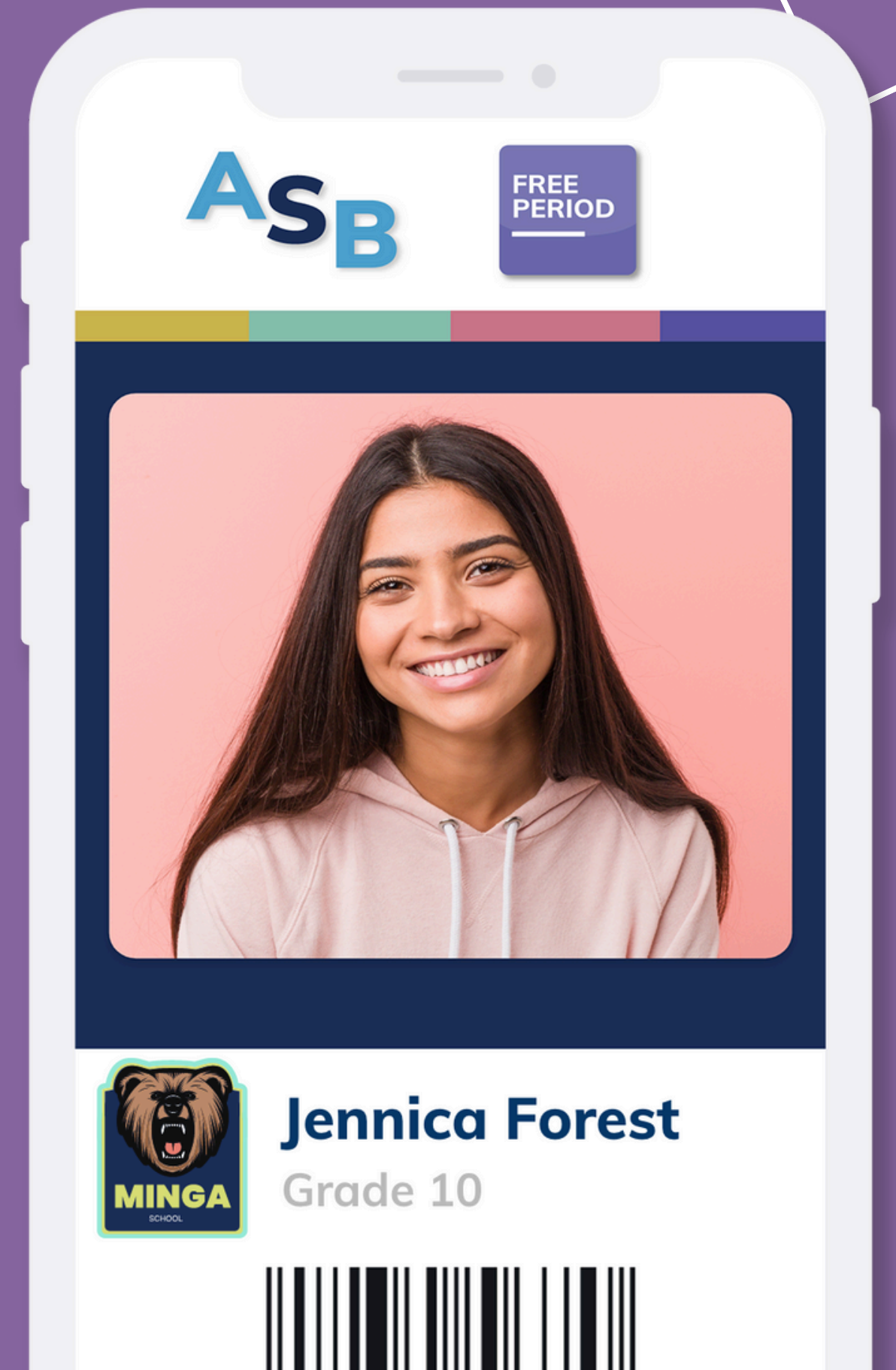


MiNGA

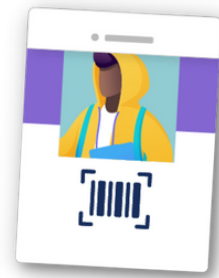
Make Registration Easier with Minga Digital ID Cards

Get ready for registration with Minga

MINGA 7.0



Say Goodbye to Printing ID Cards During Registration with Minga!



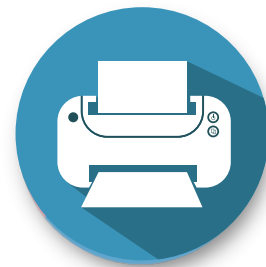
Minga Digital ID Cards
can be created and ready
before registration!



Use **last year's photos**
until the new ones are
ready 👍



Access Digital ID Cards
from **any device** - mobile
phones, computers,
chromebooks etc!



No printing or reprinting
required - ever!



Administrators can make
instant changes to an ID
card at any time



Instantly bulk add **digital
stickers** to ID Cards - such
as ASB or Free Period

Just a few of the many benefits of launching Minga Digital Student ID Cards at registration!

STEP 1

Create Your ID Cards as Early as You Like

There's no need to wait until registration.

You can get your ID Cards set up right away to leave you one less thing to do later!

Follow our easy [step-by-step guide](#) for creating your Minga Digital ID Cards.

Read the Guide



STEP 2

Upload Last Year's Photos as a Rollover

You can get started right away by uploading last year's photos for all your existing students, so 70%+ of your students will already have a photo on their ID before registration even starts.

Don't worry, once new photos are ready and uploaded, they'll automatically replace older photos. Easy!

Upload Photos



STEP 3

Introduce Minga to Students and Parents

Include the [Welcome to Minga family_guide](#) in the Parent/Student Pack sent out prior to registration.

This is a great time to introduce your Minga Digital ID to parents and students. Many of them will download the Minga app prior to registration.

Family Guide



STEP 4

Email Your Existing Students

It is important to introduce Minga's Digital IDs to your students on campus in a proactive and fun way so that they know how to access theirs and can find the value in no longer worrying about their physical copy!

Use this easy [email template](#) to let your students know how to access their new Digital ID Cards. This template also includes a link to this student guide to [Minga Digital ID Cards](#).

Email Template



Student Guide



STEP 5

Set Up a Minga Table at Registration

Setup a Minga table with a Staff or ASB Member to guide students through the simple process of downloading Minga and signing in with their school email address.

Since they need to use their school email address ensure this station is **AFTER** they receive the details of their email and sign-in process.

Print posters to put up around campus to remind students to download Minga.

Print Posters



STEP 6

Upload Your New Photos

As soon as your new school photos are available, you can upload them into Minga.

This will give your Freshmen their new photos and will automatically replace your existing students previous photos. Easy!



RESOURCES

Minga Help Center

For any other support you need when setting up and using your Minga, please visit our Help Center and the knowledge base.

We host weekly training sessions on Zoom which are a great opportunity to get specific questions addressed in person. We encourage you to attend!

Visit Help Center

